**PROJECT PROPOSAL FORM**

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| --- |
| A) ORGANIZATION DETAILS: |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Organization Name: |  | | | | | | | | | | | | | | | | | | | | | | | |
| Nature of the Organization | **CBO** | **NGO** | | | | | **Company** | | | | | **Government** | | | | | **Faith Based Org** | | | | **Other (Specify)** | | | |
|  |  | | | | |  | | | | |  | | | | |  | | | |  | | | |
| Where is it Based: | Region |  | | | | | | | District | |  | | | | | Ward & Street | | | |  | | | | |
| Reliable Organization Contact Information: | TELEPHONE/MOBILE NUMBER: | | | | | | | | EMAIL ADDRESS: | | | | | | | POSTAL ADDRESS: | | | | | | | | |
|  | | | | | | | |  | | | | | | |  | | | | | | | | |
| WEBSITE: | | | | | | | | FACEBOOK ACCOUNT: | | | | | | | TWITTER and/or INSTAGRAM ACCOUNT: | | | | | | | | |
|  | | | | | | | |  | | | | | | |  | | | | | | | | |
| When and How was it Started: |  | | | | | | | | | | | | | | | | | | | | | | | |
| Organization’s Vision and Mission: |  | | | | | | | | | | | | | | | | | | | | | | | |
| Organization’s STAFF DETAILS | No of Staff | | M | | F | | | No. of Paid Staff | | | | | M | | F | | No. of Volunteers | | | | | M | | F |
|  | |  | | |  | |  | |  | |  |
| Registration Number: |  | | | | | | | | | | | | | | | | | | | | | | | |
| Application Status | New Applicant | | | | | Previous Applicant | | | | | | | Previous Grantee | | | | | | Current Grantee | | | | | |
|  | | | | |  | | | | | | |  | | | | | |  | | | | | |
| If previously Granted by WFT-T what are Gains from the Funding? |  | | | | | | | | | | | | | | | | | | | | | | | |
| Other Sources of Funding |  | | | | | | | | | | | | | | | | | | | | | | | |
| Where Did you hear about this call for Application? | WFT-T Website | | | WFT-T social media (Twitter/Facebook/Instagram). Mention | | | | | | Newspaper (Mention) | | | | WhatsApp Groups | | | | Individuals | | | | | Others (Specify) | |
|  | | |  | | | | | |  | | | |  | | | |  | | | | |  | |

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| B) PROJECT DETAILS: | | | | | | | | | | |
| Title of the Project: |  | | | | | | | | | |
| Amount Requested: |  | | | | | | | | | |
| Expected Project Duration |  | | | | | | | | | |
| Project Thematic Focus: | **GBV** | **Election & Leadership** | **Economic Justice** | | **Environmental Rights** | **Research & Documenting** | | **Arts, Sports & Culture** | **SRHR** | **Movement Building** |
|  |  |  | |  |  | |  |  |  |
| Location/s  Where Project Will Be Implemented | **Region** | | | **District** | | | **Ward** | | | |
|  | | |  | | |  | | | |
| Targeted Group |  | | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Major Goals of The Project: | |  | | | | | | | |
| Why is This Project Needed? (Justification) | |  | | | | | | | |
| What Problem(s) or  Issues Does The Project Aim To Address? | |  | | | | | | | |
| Strategies To Be Used: | |  | | | | | | | |
| Why Did You Choose The Above Strategies? | |  | | | | | | | |
| What Are The Planned Activities: | |  | | | | | | | |
| How Will You Measure The Impact of These Activities? | |  | | | | | | | |
| What Types of Change Will This Project Bring? (&) | | Short term Changes | | | | | | | |
| -  -  - | | | | | | | |
| Long Term Changes | | | | | | | |
| -  -  - | | | | | | | |
| Who are the Project’s Beneficiaries? | | Female | | | | | Male | | |
| Targeted Beneficiaries (In Numbers) | Direct | | ≤ 18 | 18-35 | ≥ 35 | ≤ 18 | | 18-35 | ≥ 35 |
|  |  |  |  | |  |  |
| Indirect | |  |  |  |  | |  |  |

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| --- |
| C) Other Details |

|  |  |  |
| --- | --- | --- |
| Organization bank details | Bank Name |  |
| Branch Name |  |
| Account Name |  |
| Account Number |  |
| two referees that support your application (full names and contact details) | **1st Referee**  **2nd Referee** | |

|  |  |  |  |
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| D) Attachments: | | | |
| **Attachments:**(failure to do this will lead to disqualification) | | | Tick if Attached |
|  | Detailed Budget for the Project Cost |  | |
|  | Copy of the Registration Certificate |  | |
|  | Copy of the Organization’s Constitution |  | |
|  | Copy of the Most recent bank Statement |  | |
|  | Copy of TIN Certificate |  | |

* **KINDLY NOTE:** A CONCEPT NOTE THAT WILL NOT ADHERE TO THE INSTRUCTIONS GIVEN ABOVE WILL NOT BE CONSIDERED